

Immunization Data Report (IDR) Tutorial

For Kindergarten and Sixth Grade

2025-2026 School Year

Bureau of Immunization Services (BIZS)



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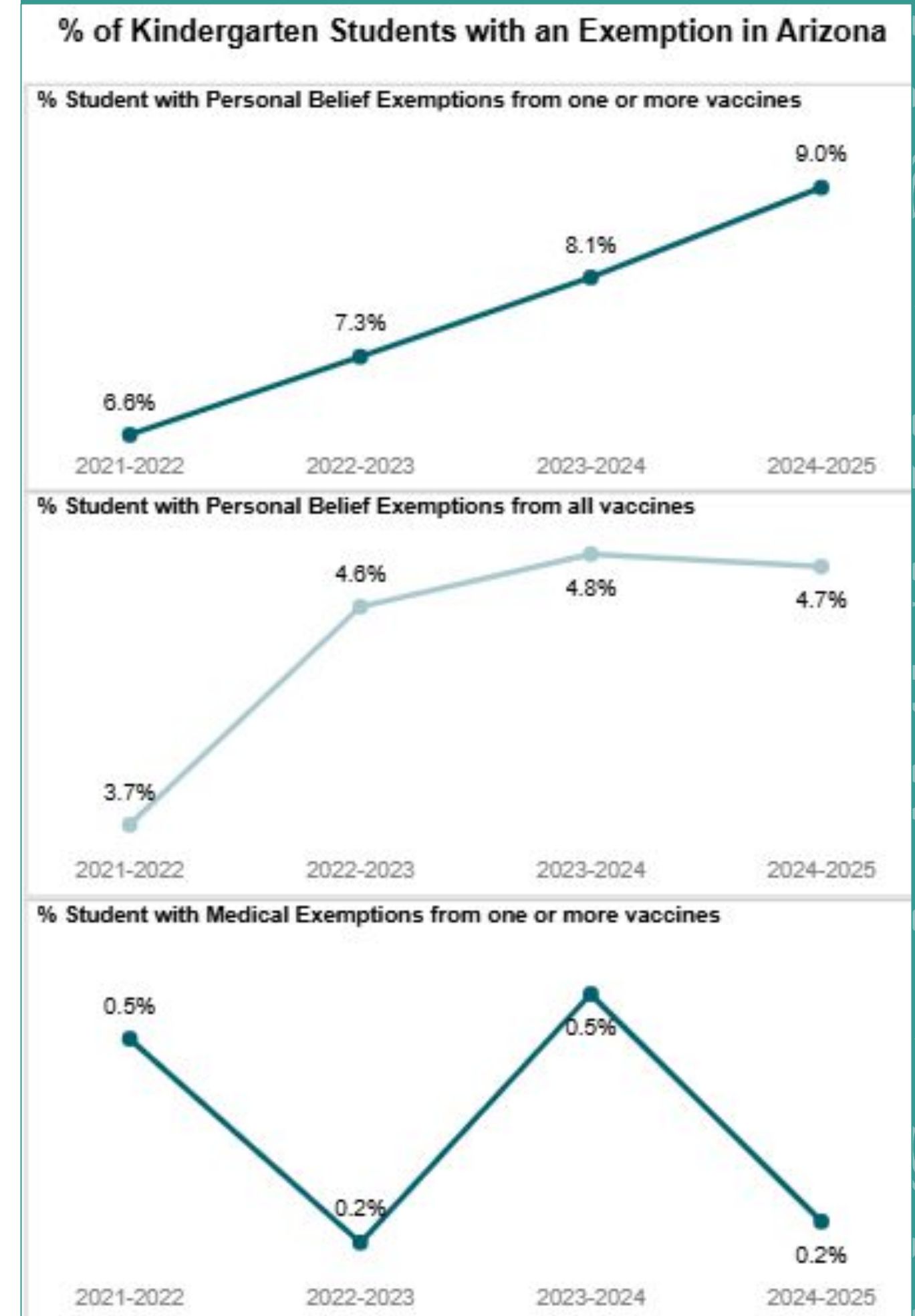
What is the IDR?

- An annual, state level, self-reported survey about routine childhood immunizations.
- Opens early September and due by **November 15th** every year
- Assesses immunization coverage and exemption data from the following grades:
 - Child Care/Preschool
 - Kindergarten
 - 6th grade
- Intended to be a representative sample of immunization coverage in Arizona.



Why is the IDR Important?

- How did we get this data? the IDR!
- One of the main factors in determining state and local health department activities in regards to immunizations.
- Helps identify pockets of under-vaccinated students and supports additional measures to assess community vulnerability.
- Parents and any public person can look at each schools immunization rates, particularly when considering enrollment.
 - Example: Immunocompromised child at home so herd immunity is very important for family members.
- Data is shared with CDC, community stakeholders, and community members.



[Click here to be redirected to the data site](#)

Who Needs to Complete the IDR?

- All schools in the state of Arizona that serve children who are in **kindergarten or 6th grade with more than 10 enrolled students** need to register for the IDR.
 - including public, private, and charter schools
- Schools that provide before and/or after school care program **do not** report separately.
- Do **not** report students who are only at the facility before or after school.
- Tribal affiliated schools are encouraged to report their data.

Required per *Arizona Administrative Code R9-6-707*



Homeschool and Distance Learning Programs

- Children who are homeschooled or are students of distance learning programs (such as online schools) that participate in any activities on a school campus, such as sports, band, field trips, etc., must submit immunization records to that school. They should be included in that school's total count and have their immunization record in compliance.
- Any student out of school temporarily for illness or other reasons should have their immunization record counted and in compliance.
- Children who are **entirely** home-based and **do not participate in any** activities on a school campus do NOT need to submit immunization records and do not need to be included in the IDR report.

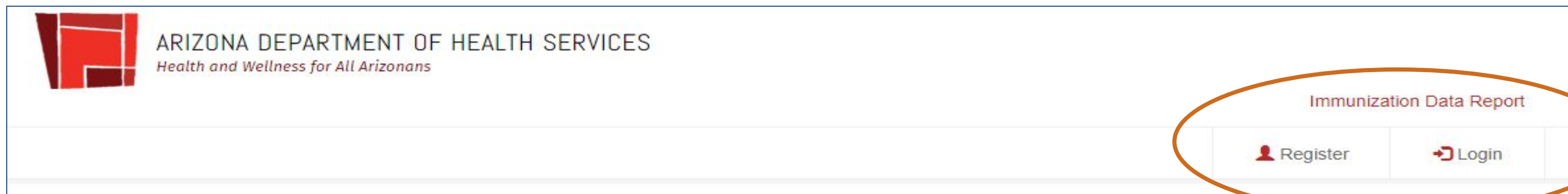


The Arizona State Seal is a circular emblem located on the left side of the image. It features a central shield with a cactus, a sun, and a mountain. The shield is surrounded by a wreath of olive and oak branches. The outer ring of the seal contains the text "ARIZONA" at the top and "1909" at the bottom.

Filling out the IDR

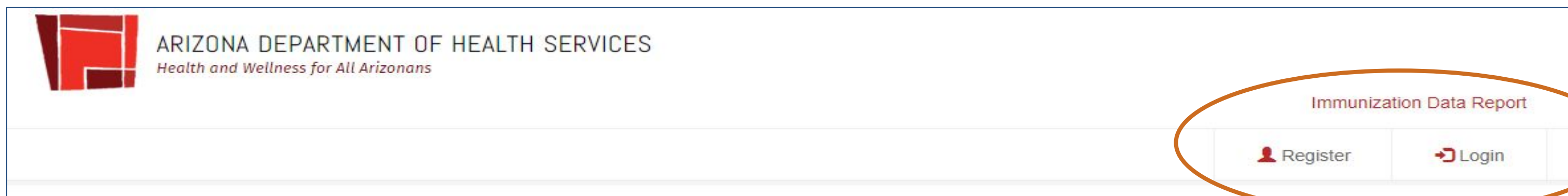
Getting Started

- Gather all immunization records for all Kindergarten and 6th grade students as of the **date you submit your report**.
 - Age is as of the data you submit your report.
 - 6th grade → 12 years old for Tdap and meningococcal
- Submit total counts rather than individual children's records.



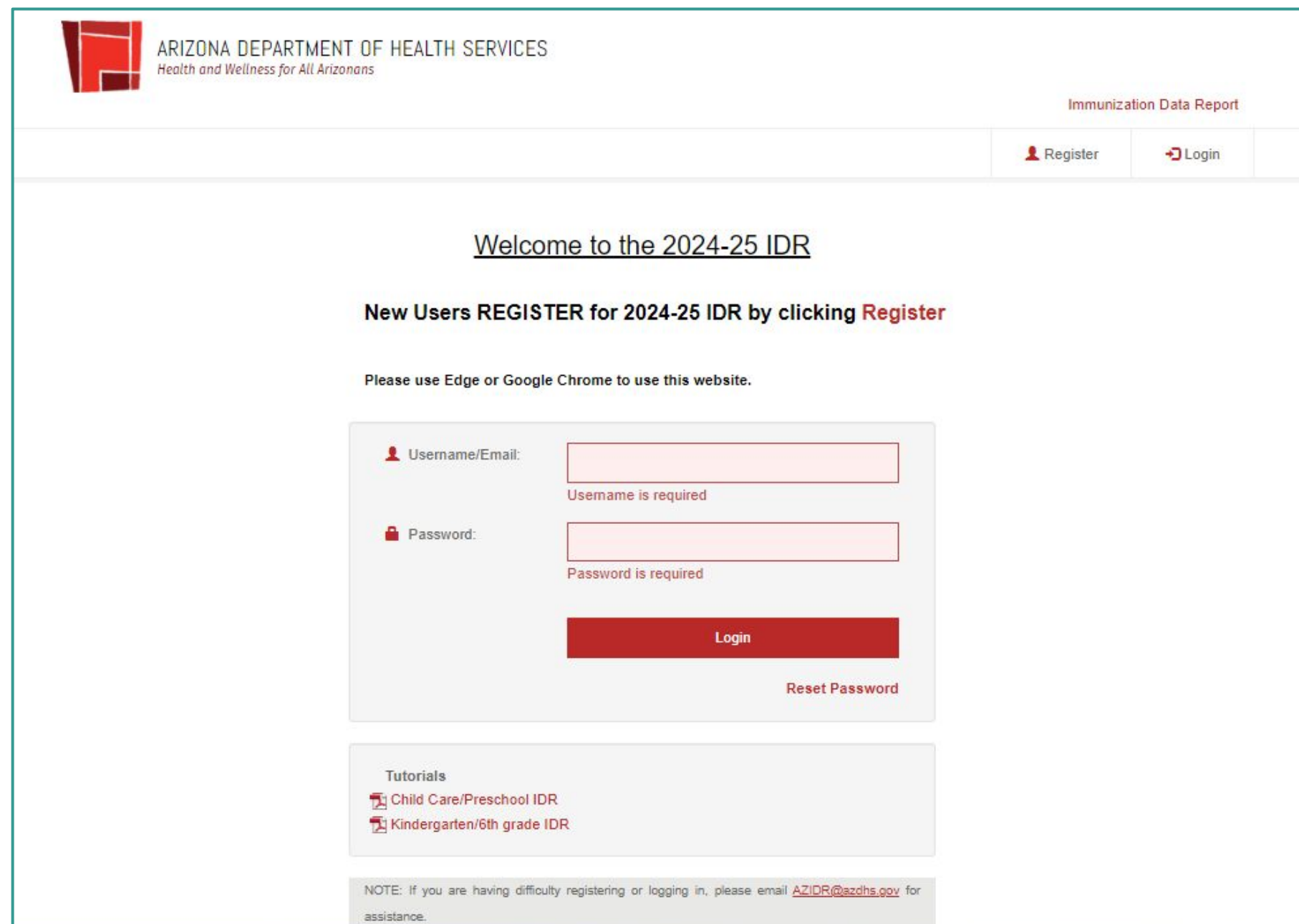
Getting Started

- You will report the following information by vaccine:
 - ✓ Total # fully immunized
 - ✓ Total # catch-up/minimum interval
 - ✓ Total # with exemptions on file
 - ✓ Total # not in compliance
- You will also report:
 - ✓ Total # of temporary medical exemptions
 - ✓ Total # of permanent medical exemptions
 - ✓ Total # of personal belief exemptions for one or more vaccines
 - ✓ Total # of personal belief exemptions for ALL vaccines



Getting Started

- Login (or register) to the IDR web page to enter the data collected.
- **IDR website:** apps.azdhs.gov/IDR



The screenshot shows the login page for the Arizona Department of Health Services (AZDHS) Immunization Data Report (IDR). The page header includes the AZDHS logo and the text "ARIZONA DEPARTMENT OF HEALTH SERVICES Health and Wellness for All Arizonans". The title "Immunization Data Report" is displayed in the top right. Below the header, there are links for "Register" and "Login". The main content area features a welcome message: "Welcome to the 2024-25 IDR". It instructs new users to "REGISTER for 2024-25 IDR by clicking Register". A note states: "Please use Edge or Google Chrome to use this website." The login form consists of two input fields: "Username/Email:" and "Password:". Both fields have red borders and error messages: "Username is required" and "Password is required". Below the password field is a red "Login" button. To the right of the login button is a link for "Reset Password". At the bottom, there is a "Tutorials" section with links for "Child Care/Preschool IDR" and "Kindergarten/6th grade IDR". A footer note reads: "NOTE: If you are having difficulty registering or logging in, please email AZIDR@azdhs.gov for assistance."

ARIZONA DEPARTMENT OF HEALTH SERVICES
Health and Wellness for All Arizonans

Immunization Data Report

Register Login

Welcome to the 2024-25 IDR

New Users REGISTER for 2024-25 IDR by clicking **Register**

Please use Edge or Google Chrome to use this website.

Username/Email:
Username is required

Password:
Password is required

Login

Reset Password

Tutorials

- Child Care/Preschool IDR
- Kindergarten/6th grade IDR

NOTE: If you are having difficulty registering or logging in, please email AZIDR@azdhs.gov for assistance.

Previous IDR Users

- Login with the same email address and password used last year.
- If there is a new email address you must re-register the IDR account.
- If you forgot your IDR password, click “Reset Password”.
 - NOTE: Sometimes a password may erroneously auto populate with your ASIIS Password; this is **NOT** your IDR password.

Welcome to the 2024-25 IDR

New Users REGISTER for 2024-25 IDR by clicking [Register](#)

Please use Edge or Google Chrome to use this website.

 Username/Email:

Username is required

 Password:

Password is required

Login

[Reset Password](#)

Tutorials

-  Child Care/Preschool IDR
-  Kindergarten/6th grade IDR

Previous IDR Users: Reset Password

- Proceed to login using your email address and new password.
- Contact AZIDR@azdhs.gov if you need additional assistance.



RESET PASSWORD

 Please use the form to reset your password:

Username(Email): *

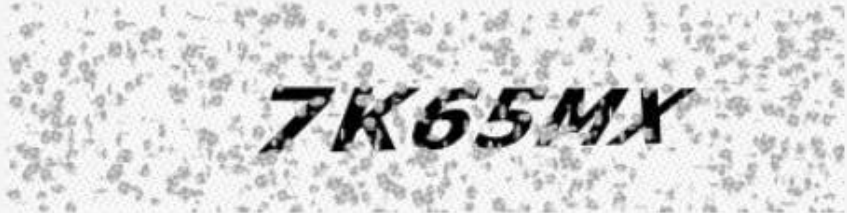
Password should be at least 4 characters and max of 10 characters

New Password: *

Confirm New Password: *

 **Captcha Challenge**

I need to be sure that you are a human and not a computer BOT. So please enter the string below so that I can be assured that you are human. Note, the string contains upper and lower case letters and numbers.



CaptchaText *

Save

New IDR Users: IDR Registration

Registration is required for:

- All new IDR account holders.
- Previous users with a new email address.

Welcome to the 2024-25 IDR

New Users REGISTER for 2024-25 IDR by clicking **Register**

Please use Edge or Google Chrome to use this website.

 Username/Email:

Username is required

 Password:

Password is required

Login

[Reset Password](#)

Tutorials

 [Child Care/Preschool IDR](#)

 [Kindergarten/6th grade IDR](#)

New IDR Users: Create a Profile

USER REGISTRATION

NOTE: If you are having difficulty registering or logging in, please email AZIDR@azdhs.gov for assistance.

Please use Internet Explorer 9 and above or Google Chrome to use this website.

Please answer the questions below for user registration

Username(Email): *

Password should be at least 4 characters and max of 10 characters

Password: *

First Name: *

Last Name: *

Phone: 999-999-9999 *

Ext: 99999

Role: --Select-- *

Select the School(s) you will be reporting for:

School Type: --Select--

County: --Select--

School: -- Select School --

ADD

- After clicking Register you will be brought to the page on the right to create your profile and add your school/facility.
- Enter **your** profile information.
- Select the school in which data will be reported then click the red **ADD** button.
 - NOTE: You can add multiple schools by repeating this process.
- If your facility is not listed, fill out the form linked on the homepage.

PRINCIPAL/DIRECTOR

First Name

First Name

Last Name

Last Name

Email

Email

Phone

999-999-9999

Ext

99999

PRIMARY IDR CONTACT

First Name

First Name

Last Name

Last Name

Email

Email

Phone

999-999-9999

Title

Other

SCHOOL DETAILS:

Does this school have a Nurse?

Yes

Nurse Type

How many nurses are at your school?

Who is filling out the IDR?

New IDR Users: Facility Profile

- When you select a facility, the page to the right will appear. Please fill out your principal/director's information (even if that is you) and whether or not your facility has a nurse.
- Complete all the fields in yellow.
- A unique ID number and facility address may auto populate (these are non-editable).
- NOTE:** Ensure the correct facility was selected since many facilities have similar names.
- Incorrect or incomplete facility information can be modified by filling out the form linked on the homepage.

Home Page: Facility Profile

- There are separate lists for child care/preschool facilities and grade schools.
- If you are not submitting a child care/preschool survey, the child care/preschool list will be blank.
- The Preschool/Child Care/Head Start survey will only be available for schools in your child care/preschool list.
- The Kindergarten and a 6th Grade Survey will only be available for schools in your grade school list.
- Toggle between schools using the red square above the school name.

HOME - Welcome to 2023-24 IDR

SCHOOL LIST : CHILD CARE/PRESCHOOL

SCHOOL LIST : GRADE SCHOOLS

Add/Remove School

County: N

Address:

PreSchool

Preschool/Child Care/Head Start

Print a Copy

This is for your records only

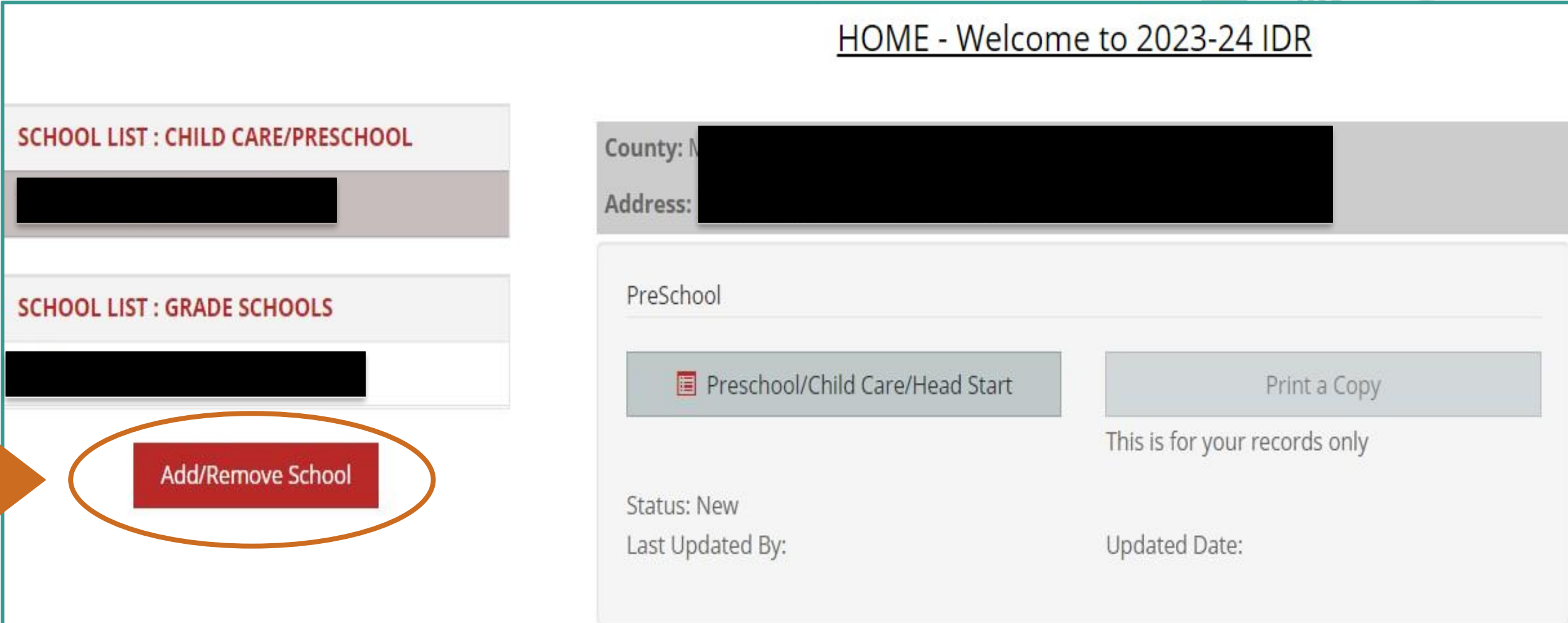
Status: New

Last Updated By:

Updated Date:

Home Page: Adding or Removing a School

- Once you login, you can add your schools by clicking the “Add/Remove School” button.
- **You may need to re-add your school even if you submitted last year.**
- If needed, this is also how you will **add additional schools** or remove schools from your profile.



HOME - Welcome to 2023-24 IDR

SCHOOL LIST : CHILD CARE/PRESCHOOL

[Redacted]

SCHOOL LIST : GRADE SCHOOLS

[Redacted]

Add/Remove School

County: N [Redacted]

Address: [Redacted]

PreSchool

 Preschool/Child Care/Head Start

Print a Copy

This is for your records only

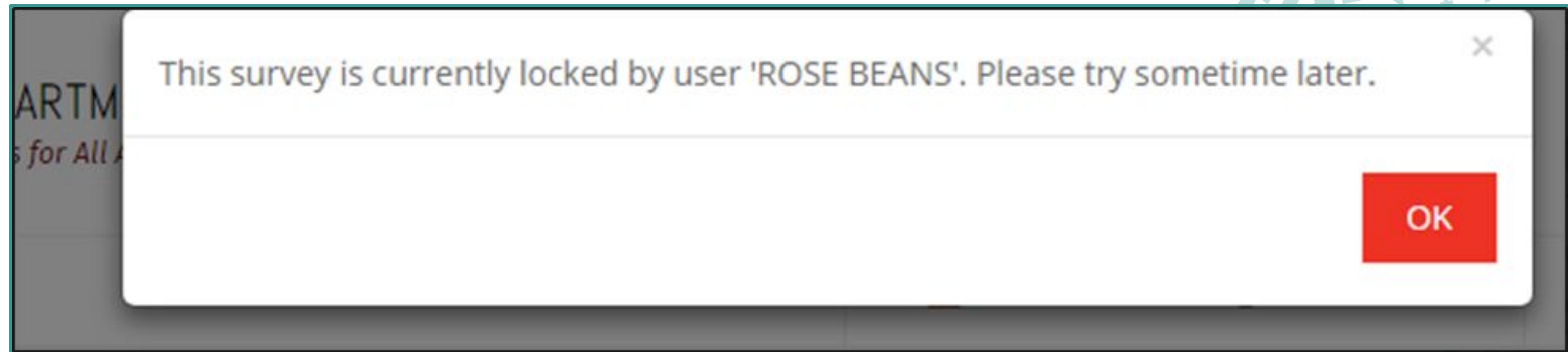
Status: New

Last Updated By:

Updated Date:

Multiple Survey Reporters

- Multiple reporters for a school are permissible, however, only one person may work on a survey at a time.
- If someone is already working in the survey you select, you will get a message indicating who is currently working on the survey.
- You are able to see who last edited the survey and when.



Kinder/Sixth Grade With ≤ 10 Students

- Schools with **10 or less** students in kindergarten or sixth grade at the time of survey completion check the “Yes” box indicating that you do not need to complete a survey **THIS YEAR**.
 - NOTE: if enrollment increases to more than 10 students next year, an IDR survey will be required.
- Click “Submit to ADHS” upon completion of the fields.

KINDERGARTEN SURVEY

NOTE: Please save your entries frequently. You will be logged out for inactivity longer than 60 minutes. The survey will not be saved automatically. You must click "Save" to save your work. For ADHS to receive your final data, you must click "Submit to ADHS". You must resubmit every time you make changes.

Student Count

Do you have 10 or fewer students enrolled in Kindergarten? ☒ Yes ☐ No *

Save

Cancel

Submit to ADHS

Completing the Survey

- Survey in progress will turn from **gray** to **yellow**. Submitted surveys will turn **green**.
- Printable PDFs are available once you have submitted your survey to ADHS.
 - The PDF is for your records only.
 - The printed copy does not need to be sent to ADHS nor will replace the online submission of the survey.
- Modifications can be made to the survey even after a survey was submitted up until **November 15th**.

HOME - Welcome to 2023-24 IDR

SCHOOL LIST: CHILD CARE/PRESCHOOL

[Redacted]	ss, L.L.C.
[Redacted]	Child Care

SCHOOL LIST: GRADE SCHOOLS

[Redacted]	SCHOOL
[Redacted]	RY SCHOOL
[Redacted]	RY SCHOOL

[Add/Remove School](#)

County: MARICOPA School: [Redacted]

Kindergarten

[Kindergarten](#) [Print a Copy](#)

This is for your records only

Status: In Progress
Last Updated By: BLAKE MAIHACK
Updated Date: 9/9/2020 2:20 PM

Sixth Grade

[Sixth Grade](#) [Print a Copy](#)

This is for your records only

Status: New
Last Updated By:
Updated Date:

✓ Your survey has been submitted to ADHS. You can continue to make changes up until November 15th. You must re-submit the survey each time you make changes.

County: MARICOPA School: [Redacted] Child Care [CDC- [Redacted]]

PreSchool

[Preschool/Child Care/Head Start](#) [Print a Copy](#)

This is for your records only

Status: Submitted
Last Updated By: BLAKE MAIHACK
Updated Date: 9/9/2020 1:56 PM

Tips for Completing the Survey

- **Save your work often!**
 - If logged out due to prolonged inactivity, power failure, or you accidentally exit the application you will LOSE unsaved work.
 - Saved work can be revisited at any time upon logging in again.
- The questions in the kindergarten and 6th grade surveys pertain to ALL children in the grade level, regardless of chronological age.
- 4-year-old kindergarteners must have all required immunizations.
- Answer each question as accurately as possible.
- Use the resources available on our [website](#).

make sure # entered = # enrolled



The Arizona State Seal is partially visible on the left side of the image. It features a central shield with a cactus, a sun, and a mountain, surrounded by a circular border containing various symbols of Arizona's history and culture, including a fish, a star, and a hand.

Arizona Immunization Requirements FAQs

What is the difference between fully immunized and in compliance?

- **Fully immunized** - percent of children who have received the required doses for each vaccine type and are up-to-date.
 - Target range is **95% and above**
- **Compliance** - percent of children who either have an immunization record or a valid exemption on file.
 - Target is **100%**
- ADHS gives out certificates to schools who meet these targets.

Arizona Revised Statutes 15-871 to 15-874 require all students to be vaccinated to be enrolled in school. The law states students are not allowed to attend and can be removed if they fail to attain the required immunizations or a valid exemption.

What is the difference between fully immunized and in compliance?

- For example: In a class of 100 students: 80 are fully vaccinated for MMR, 10 are exempt, and 10 are not exempt but also are not up-to-date.
 - Coverage: 80/100 are fully vaccinated □ **80% fully immunized**
 - Compliance: 90 are either up-to-date OR exempt for MMR □ **90% compliant**



What does conditional admission, catch-up, and minimum interval mean?

- **Conditional admission** - the student is in process of completing the required vaccinations.
- **Catch-up** - children who have had at least one dose, usually late, and are utilizing the minimum interval period before they can receive the next dose. The IDR survey catch-up question does NOT include children who:
 - Have had less than one dose of the vaccine being reported on.
 - Have no record of immunization.
 - Either have an exemption form on file or no exemption on file.
 - NOTE: If someone is choosing not to vaccinate their child they're not in a catch-up scenario.
- **Minimum interval** - the least amount of time required between vaccine doses to be considered valid.

[Guide to Arizona Immunizations Required for Entry: Grades K-12](#)
[ADHS Vaccine Catch Up Flow Chart](#)

County Health Department Assistance

Contact your local County Health Department for assistance with:

- Completing the IDR survey.
- Vaccine access and complex vaccine issues.
- Assistance with foreign vaccine records.



Apache	928-333-2415
Cochise	520-432-9400
Coconino	928-679-7272
Gila	928-425-3189
Graham	928-428-1962
Greenlee	928-865-2601
La Paz	928-669-1100
Maricopa	602-506-8815
Mohave	928-753-0714
Navajo	928-532-6050
Pima	520-724-7988
Pinal	520-866-7358
Santa Cruz	520-281-1550, ext. 1410, 1416
Yavapai	928-583-1000
Yuma	928-317-4559

ADHS School Granicus



BIZS School Health Stop: Connecting School Health Staff with Immunization Education

School Immunization Documentation Updates and Reminders

ASIR 109 Form Update

The Arizona School Immunization Record (ASIR 109) Form has been updated on the Arizona Department of Health (ADHS), Bureau of Immunization Services (BIZS) [website](#). The [ASIR 109 form](#) is used for Kindergarten through 12th Grade school immunization documentation. This fillable pdf form can be printed on any printer paper or ordered from ADHS using [this form](#).

School Immunization Documentation FAQ

Are students required to show proof of immunization before entering school?

- Yes! Arizona law requires proof of school-required immunizations before a child may enter or attend any Arizona school or child care center. Refer to the [Arizona Immunization Handbook](#) for a list of acceptable forms of immunization records for entering school (pg. 21).
- School staff should refer parents without records to their healthcare provider or to their local/county health department. Parents can also request records [here](#) or fill out an [immunization record request form](#).

Home

- Get Vaccinated
- Child Care, School & College
- Vaccines for Children (VFC)
- Healthcare Professionals and Immunization Staff
- Immunization Education Course
- ASIS
- Get your Immunization Records with MyIR
- AIPO Train - Provider Training
- State & National Immunization Coverage Data
- IQIP (Immunization Quality Improvement for Providers)
- Yellow Fever
- Perinatal Hepatitis B Program
- Arizona Vaccine News
- Annual Immunization Conference and Clinical Resources
- Vaccine Preventable Diseases (VPD)
- Contact Us

Home

- Webinar: Making Improvements to the Vaccines for Children (VFC) Program
- Vaccines for Children (VFC) Program Upcoming Policy Changes and Program Improvement
- For a record of vaccination, complete the Immunization Record Request Form

Get Vaccinated
Info and resources for adults, adolescents and children, including clinic locations and recommended schedules.

Child Care, School & College
Immunization Requirements & Data Reports.

State and National Immunization Coverage Data
Annual IDR data and up-to-date reports and statistics on immunizations in Arizona and the United States.

ASIS
Arizona State Immunization Information System.

AIPO Train - Provider Training
Info for providers regarding how to access the Learning Management System

Healthcare Professionals and Immunization Staff
Guidance and resources for providers to assist and inform patients on the importance of vaccines.

Signup for email updates [Email icon]

Every year, over 85,000 children are born in Arizona, and all must be immunized against childhood diseases and future. Our 2020 **Healthy People** goal is to have 80% of all children receiving the recommended doses of Hib, HepB, varicella and PCV vaccines (4:3:1:3:3:1:4) by age 19-35 months. As of September 2016, the U.S. **National Immunization Coverage** is 74.1%; Arizona 66.7%.

<https://public.govdelivery.com/accounts/AZDHS/subscriber/new>

Links and Resources

- [Link to the IDR](#)
- [ADHS website](#)
- [Immunization Handbook](#)
- [Catch-Up Flowchart & FAQ](#)
- [ASIIS Training Slides](#)

Contact AZIDR@azdhs.gov for any additional IDR assistance

Childcare:

- [Immunization Quick-look Toolkit](#)
- [Immunization Dose Requirements Guide](#)
- [Screening and Referral Form](#)
- [IDR Tutorial](#)

Grades K-12:

- [Immunization Quick-look Toolkit](#)
- [Immunization Dose Requirements Guide](#)
- [Screening and Referral Form](#)
- [IDR Tutorial](#)



ARIZONA

Thank you for all you do!

If you have any IDR questions, please contact
AZIDR@azdhs.gov or call (480) 490-6084